

Discovery Day Camp: Terms and Conditions 2023

1. The Discovery Day Camp (DDC) 2023 camp season begins Monday June 26th and ends on Friday August 18th. The regular camp day runs from 9:00 a.m. to 4:00 p.m., Monday to Friday.
2. A camper application Form must be completed for each child online.
3. At time of registration we require a \$500 (no risk) deposit per camper and accept Visa or MasterCard.

Refund Policy and Cancellation Fees *(your deposit is refundable if we cannot confirm your application)*

ALL FEES ARE DUE BY MAY 1st, 2023. All cancellation requests must be received in writing by the Camp Office. There will be **no refunds** issued for withdrawal on or after May 1st, 2023.

There will be no refunds for days missed for any reason.

In case of illness of 2 consecutive weeks or more, a refund of up to 50% will be considered by the Camp Director. A written request accompanied by a Doctor certificate is required for consideration.

*All other refund details are listed below:

| <u>Time of year</u> | <u>Cancellation</u> |
|----------------------------|-------------------------------------|
| Before May 1st, 2023: | \$250 administration fee per camper |
| May 1st, 2023 or after | No refund |

4. The application process includes a Family Information Form and a Payment Information Form which must be completed in full, signed and dated, and accompanied by the deposit and balance of fees. Space is limited and applications will be accepted in the order they are received.
5. Parents agree that DDC can collect, use, disclose and retain personal information as set out in the DDC Privacy Policy. DDC's Privacy Policy and your consent apply to all the personal and financial information provided.
6. The Director reserves the right to refuse enrolment of a camper or family if, in her opinion, it is in the best interest of the camp.
7. Campers will not be permitted to camp until the balance of fees is paid for the specific session. Please choose one of the following methods of payment: (a) A deposit with the balance being charged May 1st, 2023 (b) A deposit and monthly payments by credit card through May 1st, 2023 (c) Payment in full. **Fees for campers registered after May 1st, 2023 must be paid in full upon registration.**
8. Camp fees include lunches and snacks daily, DDC Backpack, camper t-shirt and the regular camp program. Day Camp fees are not subject to H.S.T.

9. The camp reserves the right to delay departures/hold our campers and staff safely indoors during inclement weather.

10. Children who are leaving camp by car must be picked up at their regular dismissal time (3:45 to 4:00 p.m.).

11. A 2% interest per month will be applied to any outstanding balance after May 1st, 2023. Declined Visa/MasterCard payments are subject to a \$25 service charge and either cash or certified cheque will be required for the outstanding amount.

12. **Changes:** Will only be made prior to May 1st 2023 if these changes can be accommodated by the camp. Any requests for changes must be made in writing. **PLEASE SEE OUR REFUND/CANCELLATION INFORMATION INCLUDED ABOVE.**

13. Extensions: Parents of children who are not registered for the full 8 weeks of camp (4.../2-week sessions) may, if space is available, extend their child's stay. There is no guarantee that space will be available to accommodate enrolment extensions. The cost of the additional sessions will be based on the cost of that specific additional session as outline in the fee schedule.

14. Cancellation Policy: Your deposit and any payments made are refundable (less service charge indicated in our cancellation/refund policy) upon receipt of written notice is received prior to May 1st, 2023. In the event of cancellation, *we do not apply deposits or fees to siblings.*

15. Refund Policy: Individual days missed for any reason cannot be refunded. Similarly, missed days cannot be made up. Refunds are only possible in the case of illness of more than 2 weeks, subject to the conditions of our Refund/Cancellation fees. No other refunds are possible.

16. Camper Health Information and Consent Forms are required prior to your child's first day of camp. These forms must be completed by the parent or guardian and received by the camp prior to May 1st, 2023, or upon registration if after that date. No child will be permitted to participate in camp activities without a fully completed Health Form.

17. It is the responsibility of parents to notify the camp office of any changes to the information required and provided at the time of enrolment.

18. The camp is entitled to assume that the emergency contact/alternate pickup information ("designated individuals") provided in the Camper Information Form is acceptable to both parents unless a parent expressly advises the camp in writing that they decline or withdraw their permission in respect of any designated individual. Parents are responsible for communicating this and all other relevant information to the other parent. Parents are responsible for providing the camp with any court orders or other legal documents that a parent asserts limits the parental rights of the other parent. In asking the camp to rely on any such documentation the requesting parent is thereby agreeing to release, indemnify and hold harmless the camp from any claims by the other parents as a result of the camp acting upon such directives. In the absence of appropriate legal documentation, where there is any dispute or conflict between parents as to permissible designated individuals, the camp shall only

accept persons as designated individuals who are mutually agreed between the parents, in the event that parents are unable or unwilling to efficiently and clearly identify designated individuals to the camp and facilitate pick-up, drop-off and other arrangements, the Director may, at her sole discretion, determine that the camper's session be terminated, with or without advance notice. In such cases there shall be no reimbursement of fees.

19. While every reasonable effort is made to safeguard campers' belongings, the camp will not be held responsible for the loss of, or damage to campers' belongings while at camp. This includes, but is not limited to: eyeglasses, retainers, hearing aids, ear plugs, clothing, etc.

20. Campers are expected to demonstrate basic respect for the dignity and rights of others. The Director reserves the right to implement an established process and/or suspend and/or terminate the stay of any camper, without refund, who violates the Camper Code of Conduct based on the following guidelines: zero tolerance of physical or psychological abuse/bullying; respect for camp property and the property of others; behavior that requires supervision beyond a reasonable level.

21. For the wellbeing of everyone at camp, it is understood that if a camper has chronic or unforeseen behavioral issues, he/she may require additional supervision in order to safely remain at camp. If, in the opinion of the Director, a camper requires extra supervision, and it is reasonable and possible for the camp to provide this extra supervision, it is understood that this additional cost must be assumed by the parents.

22. The Director reserves the right to terminate the stay of any camper, if in the opinion of the Director it is in the best interest of either the child or the camp. In such an event, it is understood that at the discretion of the Director, one of the following will apply: no refund; a proportionate refund (minus \$100 administration charge). According to our administrative schedule, all refunds will be processed before the last business day in September.

23. Parents agree to assume financial responsibility for any and all damages intentionally caused by their child to camp property and/or the property of others.

24. Parents agree to allow their child (ren) to participate in all camp activities, TRCA programming, and in any supervised activities or trips not on camp property.

25. Every effort is made to hire competent, experienced activity specialists for each activity promoted in our program. However, the list of activities is subject to change based on our ability to recruit and hire qualified specialists. Should it not be possible to offer a particular activity, we will attempt to find a comparable alternative.

26. Parents' consent to the use by DDC of the registered camper in camp photographs, videos and new media (Unless otherwise requested).

27. In case of emergency, parents agree to give camp officials the authority to act on their behalf and in the best interest of their child (ren).

28. I/we agree to release and indemnify DDC from any and all claims for damages arising as a result of any accident, injury, or otherwise sustained by the herein named child arising from participation in any camp activities.