



## Vulnerable Sector Screening Form

As per Ministry of Education requirements all parents who attend field trips and assist with the supervision of their child(ren) during in-house visits must have a valid and completed **Vulnerable Sector Screening Check** on file at TMS. The process for obtaining the Vulnerable Sector Screening is different depending on whether you live in York Region or Toronto.

If you do not have a VSC on file with us and plan on volunteering for any school field trip or in-house visit during the school year, or in the future and live in York Region, you can apply for the Vulnerable Sector Check online. Please visit <https://www.yrp.ca/en/services/Vulnerable-Sector-Check.asp> to obtain accurate instructions online. To receive the volunteer rate of \$31.00, you must include a volunteer confirmation letter which may be obtained from the School's main office.

If you live in Toronto, the application form is different. You may request this form from the School's main office. Once completed, the form must be sent by mail only to Toronto Police Service at the location given on the form; there is no online application. Please ensure that a proper \$20.00 certified cheque, money order, or business cheque is made payable to Toronto Police Service and is included with the application. Personal cheques will not be accepted.

The charge for this screening is set by the police and is payable by the parents. The School does not reimburse the cost of this screening.

Please note that once the **Vulnerable Sector Screening Check** is completed and in our files, it is valid for five years (e.g. September 2022 to September 2027). If you choose to attend a field trip on in-house visit in the subsequent four years of obtaining the form, an Offence Declaration will need to be completed; TMS will provide you with this form in a timely manner. Anyone who has already completed this screening process should check the expiry date on their copy. If the **Vulnerable Sector Screening Check** has expired, the above procedure needs to be repeated. Please allow at least **10 weeks** prior to any field trip or event for the vulnerable sector screening process to be completed.